



## TOWN OF QUEENSBURY FACILITIES DEPARTMENT

### **CLEANER – Evening Shift**

The Town of Queensbury Facilities Department has an opening for an Evening Shift Cleaner. This position is full-time with a work schedule of Monday – Friday, 3:00 p.m. to 11:30 p.m. This position is part of the local CSEA Union, Unit #9007-00, and Warren County Local 857.

**Hourly Rate: \$26.66 plus 3% evening differential**

#### **GENERAL STATEMENT OF DUTIES:**

The role of this position is to perform routine work requiring efficient performance of cleaning tasks. These cleaning tasks include dusting offices, office furniture and general building spaces. Floor care including, sweeping, mopping, vacuuming and waxing. Washing windows, walls and woodwork. Cleaning of restrooms and kitchen areas including fixtures, sinks, tubs and bowls. Gathering and disposal of garbage and any other waste materials. May manually shovel snow and spread snow melt to keep entrances clear and safe during winter months. May set up and take down tables, chairs, microphones and related items as necessary. Does related work as required and/or assigned by the Facilities Manager or other administrative staff.

#### **REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:**

Valid NYS driver's license;  
Knowledge of cleaning methods, materials and equipment;  
Ability to understand and follow oral and written directions;  
Ability to communicate in an effective and professional manner;  
Ability to perform assigned tasks thoroughly with attention to detail;  
Physical condition commensurate with the demands of the position.  
Pre-employment physical will be required prior to acceptance of candidates.

Interested applicants must submit the completed application form and resume or written summary of job-related skills to:

Mike Gresens – Facilities Manager

Office: (518)761-8258

Cell: (518)796-4434

Email: [mikeg@queensbury.net](mailto:mikeg@queensbury.net)